

SUTTON WEAVER PARISH COUNCIL
Minutes of Sutton Weaver Parish Council meeting held on
Wednesday 5th June
at St Peter's Church Hall, Sutton Weaver

2024/

Start time 7pm

Present	Cllr Brian Starkey -Chair (BS) Cllr Jacky Hancock – Vice Chair (JH) Cllr Tony Spencer (TS) Cllr Gerry Jemitus (GJ) 3 Members of the Public (MOP) Clerk-T Whitlow (TW) Ward Cllr Lynn Gibbon (LG)	
24/17	Apologies for Absence were received from: Cllr Hannah Bullock (HB) Cllr Rob Hancock (RH)	
24/18	Declarations of Members' Interests: BS Daniel Adamson information/Swing Bridge works	
24/19	Minutes: Minutes of the Parish Council meeting on Wednesday 1 May 2024 were approved as a true and accurate record and signed by the chair.	
24/20	Police Update: No police or PCSO in attendance. It was noted that the PC have not received any updates from the police/PCSO in the last few months.	
24/21	Ward Councillor Update: No ward councillors present.	
24/22	Matters arising / Actions from Previous Minutes -if not covered by an agenda item: Crossing at Murdishaw Roundabout – TW has emailed both HBC and the MP with the letter from RH since the last meeting, chased HBC this week, as no response. PC will now not get any response to the email to the MP as in Pre-Election period. TW to forward the email to HBC CEO.	TW
24/23	Public Participation: Comments included in minutes for volunteering group 24	
24/24	Correspondence: BS has had a number of emails with the customer & communications officer for Colas (Highway maintenance contractors) following the appalling work carried out on pothole filling on station Road in the last few weeks. It appears a MOP asked the contractors to fill extra holes whilst they were on site, but this only equated to them throwing left over tarmac into the holes. They have apologised and have been back to a very small number of potholes. The community are reminded to report all potholes on the CWAC 'report-it app' Correspondence received from a MOP regarding the planter on the corner of Cedar/Beech, being rotten, on inspection it was decided to remove for H&S reasons. Planter duly removed. Grant application received from the Sutton Weaver Residents Community Group, but unfortunately due to it only being emailed the day before the event, and 6 days before a meeting, this application could not be considered as the event had passed.	

24/25	<p>Playground Update:</p> <ol style="list-style-type: none"> 1. The vandalised fence has been repaired. 2. Stakes and tape have been put in the newly sown grass area to encourage children not to run over it. The grass is now establishing well. 	
24/26	<p>Speed A56:</p> <ol style="list-style-type: none"> 1. Speed through the village. This new speed limit scheme for Chester Road has now been approved by CWAC and is in the system. Highways are hoping it will be implemented by the end of the financial year. The full cost of this is £5000 -the ward councillors have offered to pay 25% Highways 50%, leaving the PC to fund the remaining 25% The Daniel Adamson Society have donated £500. This leaves the PC to fund £750, which will come out of Ear Marked Reserves from January 2022, when the scheme was first discussed. 2. Handheld Speed Device: Handheld speedwatch device deferred until the next meeting due to no MOP present to agree to set up a speedwatch group, the PC received funding for this from the ward councillors. If no MOP are willing to set up a Speed-watch group the PC will refund the ward councillors. 3. Swing Bridge: BS informed the PC & MOP's that the Canal & River Trust are planning on repair work to the swing bridge later in the year, this will include closure of the swing bridge. BS is only aware of this due to his involvement with the Daniel Adamson Preservation Society the PC have received no information from CWAC regarding this yet. 	
24/27	<p>Volunteering Groups:</p> <ol style="list-style-type: none"> 1. Sutton Weaver Residents Community Group: The group queried why the application for funding could not be allowed. TW & BS explained that grants can only be approved for events in the future not retrospectively. The group queried the rent cost of the church hall, although nothing to do with the PC. JH reminded them that they do get a discount. The group were advised to plan events further into the year and apply for funding well in advance of an event, and reminded that there is only a £500 budget for grants to last until the year end (March) JG suggested that the group could also contact local businesses for donations towards their activities. The group informed the PC that the last event had been well attended. The group asked for a key to the noticeboard, this was discussed and Resolved not to allow, as the PC have a legal responsibility for notices on the noticeboard, and with MOP having a key the clerk would not be able to monitor what was added/removed. Further Resolved to give the group access to the noticeboard in the bus stop. 2. Playground gate volunteers: The PC have been made aware that the group for closing the gates is not working, leaving only 2 members to open & close 7 days a week. This is meaning on some occasions the playground is not getting locked at night. The PC are asking for volunteers to come forward to help out, TW to check with the insurance company as to what cover the PC has if the playground is not locked. The PC do not want to return to the vandalism of last year, at that point the village was asking for the gates to be locked to save the vandalism, now no-one is available to assist. 3. 	
24/28	<p>Website:</p> <p>The new website is now live at www.suttonweaver.com It has proved very difficult to change to a .gov.uk domain name, and expensive, even though the government are recommending this it is not yet a requirement, although having 'parish council' or 'pc' within the name is. TW to look at alternatives such as suttonweaverpc '.org' or '.org.uk' Of which the current provider can organise, and cheaper than '.gov.uk'</p>	TW
24/29	<p>Planning:</p> <p>No planning applications received since the last PC meeting.</p>	

24/30	<p>Accounts/Financial:</p> <ul style="list-style-type: none"> • Cash book 31.05.24 approved and signed by the chair. • Bank reconciliation 31.05.24 approved & signed by the chair. • Receipts up to 31.05.24 <ul style="list-style-type: none"> a. VAT refund received £675.56 • Payments authorised: <ul style="list-style-type: none"> a. Bizzi Bee Grass cutting May £300.00 b. N Greenwood playground work £75.00 c. N Greenwood removal of planter £60.00 d. refund BS village website domain £8.72 e. June payroll approved. 	TW
24/31	<p>Annual Governance Statement 2023-24:</p> <p>TW read out the statement for all Cllr's to confirm actions had taken place. All confirmed. Resolved to sign the statement -signed by chair & clerk. TW to add to website. TW to send to External Auditor</p>	TW
24/32	<p>Annual Accounting Statement 2023-24:</p> <p>Accounting statement had been circulated prior to the meeting — Resolved to confirm accounts statement as a true record. – signed by TW & the chair. TW to add to website. TW to send to External Auditor.</p>	TW
24/33	<p>Provision of Public Rights:</p> <p>The 6-week public notice days were agreed as 10th June to 19th July. TW to add to the website & notice board. TW to send to External Auditor.</p>	TW
24/34	<p>Items for Next Agenda</p> <ul style="list-style-type: none"> • Volunteering Groups • Handheld speed device/speed watch • Newsletter • Murdishaw roundabout crossing. 	
24/35	<p>Date of Next Meeting: Wednesday 3rd July 2024</p>	

The meeting closed at 8.20pm

Signed:

Date