

**SUTTON WEAVER PARISH COUNCIL
ANNUAL MEETING OF THE PARISH COUNCIL
AGENDA**

**Wednesday 7th May 2025 at 7 pm
At St Peters Church Hall**

To: - Members of the Parish Council

You are summoned to the Annual Meeting of Sutton Weaver Parish Council to be held on Wednesday 7th May 2025 for the purposes of transacting the business set out in the agenda below.

Members of the Parish, Ward Councillors and Cheshire Police are invited to attend.

Yours sincerely

Tracey Whitlow, Clerk to Sutton Weaver Parish Council – 29/04/2025

Agenda – Annual Meeting of the Parish Council

1. Welcome & introductions from the Chair
2. Election of Chair
 - a) To elect the Chair to serve until the Meeting of the Parish Council in May 2026
 - b) Chair to sign Acceptance of Office
3. Election of Vice Chair – Annual Meeting of the Parish Council in May 2026
4. Apologies for absence
5. Chairs Report
 - a) To receive the chairs report from Cllr Starkey on objectives achieved & outstanding
6. Approval of the Minutes of the AMPC from 1st May 2024
7. To review the Standing Orders – note clerks recommends no change, and to set review date of AMPC May 2026
8. To review Financial Regulations – note clerk recommends no change, and to set review date of AMPC in May 2026
9. Financial –
 - a) To confirm bank signatories
 - b) To confirm pre-authorised payments for 2025-26
10. To confirm code of conduct and set review date of AMPC in May 2026
11. To confirm Scheme of Delegation, updated with the new financial Regulations
12. Close the Annual Meeting