

SUTTON WEAVER PARISH COUNCIL
Minutes of Sutton Weaver Parish Council meeting held on
Wednesday 4th June 2025
at St Peter's Church Hall, Sutton Weaver

Start time 7 pm

	<p>Present: Cllr Brian Starkey (Chair) (BS), Cllr Jacky Hancock, (Vice Chair) (JH), Rob Hancock (RH), Cllr Tony Spencer (TS), Cllr Gerry Jemitus (GJ), Cllr Simon Richards (SR) 1 Members of the Public (MOP) In attendance: Clerk-T Whitlow (TW) Ward councillor Phil Marshall (PM)</p>	By:
25/21	<p>Apologies for Absence were received from: Cllr Hannah Bullock Ward Councillors Lynn Gibbon PCSO Niel Flanagan</p>	
25/22	<p>Declarations of Members' Interests: None</p>	
25/23	<p>Minutes: Minutes of the Parish Council meeting on 7 May 2025, were approved as a true and accurate record and signed by the chair.</p>	
25/24	<p>Police Update: None present.</p>	
25/25	<p>Ward Councillor Update: PM discussed-Members Budget. Foster Caring. Planning Framework. Devolution.</p>	
25/26	<p>Matters arising / Actions from Previous Minutes: None</p>	TW
25/27	<p>Public Participation: MOP discussed the replacement bench by the bus stop on Chester Road</p>	
25/28	<p>Correspondence: None not covered.</p>	
25/29	<p>Village Groups: Speed Watch: Have been active again over the last month, and have sent reports to the PCSO Lunch Club: Have increased their numbers. Xmas lunch trip already organised. Autumn Fayre: They need more volunteers. TW has put a notice on the notice board & website.</p>	
25/30	<p>Accounts/Financial: Receipts & Payments: Approved. See appendix 1 Bank Reconciliation: Approved. See appendix 2</p>	
25/31	<p>Clerks Report: Paperwork completed for the .gov.uk domain name.</p>	

25/32	Bin Replacements: Noted that CWAC are now charging residents for wheelie bin replacements.	
25/33	Asset Maintenance: Playground: Contractor has been informed that the PC accepted the quote for the replacement fence to the side of the playground following the theft of some of the fencing. This will be done before the end of summer. Bus Stop Bench: This is beyond painting. TW had obtained quotes for replacement. MOP suggested that one be put on the triangle between the planters to stop people sitting on the planters. TW to apply for a street licence and also apply for members budget towards the cost.	TW
25/34	Planning: No planning applications received since the last meeting. No planning decisions notified since the last meeting	
25/35	Internal Audit Report 2024-25: Reviewed. No issues noted.	
25/36	Exemption Certificate 2024-25: Resolved to certify as exempt from External Audit as under the £25k threshold. TW to add to the website	
25/37	Annual Governance Statement: Council completed the Annual Governance Statement, signed by the chair. TW to add to the website	
25/38	Accounting Statements 2024-25: Council Resolved to approve the Accounting Statements, signed by the chair. TW to add to the website.	
25/39	Provision of Public Rights: Public rights dates set for 5 th June -16 th July. TW to add to the noticeboard and website.	
25/40	Items for Next Agenda: Bus stop benches. Playground fence update.	
25/41	Date of Next Meeting: Wednesday 3 rd July 2025	

The meeting closed at 7.50pm

Signed:

Date:

Appendix 1.

SWPC PAYMENTS & RECEIPTS			
04/06/2025			
<u>Payments ratified or for approval</u>			
<i>Date</i>	<i>Payee</i>	<i>Details</i>	<i>Amount</i>
R	Refund T Whitlow	Defib Shop invoice	£566.40
A	Bizzi Bee	Mowing & maintenance	£380.00
A	N Greenwood	Errecting Tommy figures	£75.00
A	N Greenwood	Playground maintenance	£30.00
A	Ringwood fencing	Fence deposit	£1,646.44
			£2,697.84
<u>Income Received</u>			
	none		
			£0.00

Appendix 2.

Sutton Weaver Parish Council

Bank Reconciliation as at 29.05.25

Prepared by T Whitlow - Clerk

Presented at meeting of: 04.06.25

BANK RECONCILLIATION

Barclays Community	£1,907.78
Barclays Premium	£34,196.20
Total	£36,103.98

CASH BOOK RECONCILIATION

Barclays Community	£1,314.71
Barclays Premium	£22,196.20
Total B/F 01.04.25	£23,510.91
Receipts to date	£16,000.00
Expenditure to date	£3,406.93
Balance	£36,103.98