

**SUTTON WEAVER PARISH COUNCIL**  
**Minutes of Sutton Weaver Parish Council meeting held on**  
**Wednesday 7<sup>th</sup> May 2025**  
**at St Peter's Church Hall, Sutton Weaver**

**Start time 7.15 pm**

	<p><b>Present:</b> Cllr Brian Starkey (Chair) (BS), Cllr Jacky Hancock, (Vice Chair) (JH), Rob Hancock (RH), Cllr Tony Spencer (TS), Cllr Gerry Jemitus (GJ), Cllr Hannah Bullock  Cllr Simon Richards (SR) (following co-option)  4 Members of the Public (MOP)  <b>In attendance:</b> Clerk-T Whitlow (TW)</p>	<b>By:</b>
25/1	<p><b>Apologies for Absence were received from:</b>  Ward Councillors Phil Marshall and Lynn Gibbon</p>	
25/2	<p><b>Declarations of Members' Interests:</b>  None</p>	
25/3	<p><b>Minutes:</b>  Minutes of the Parish Council meeting on 2 April 2025 were approved as a true and accurate record and signed by the chair.</p>	
25/4	<p><b>Police Update:</b>  None present.</p>	
25/5	<p><b>Ward Councillor Update:</b>  None present</p>	
25/6	<p><b>Co-option:</b>  Resolved to move this agenda item forward.  A MOP has expressed an interest in being co-opted on to the Parish Council.  Simon Richards was proposed &amp; seconded. Voted unanimously to co-opt him onto the Parish Council.  Cllr Simon Richards signed the acceptance of office paperwork.  The PC welcomed Cllr Richards back to the Parish council.</p>	
25/7	<p><b>Matters arising / Actions from Previous Minutes:</b>  The RBL Tommy figure has arrived today. TW to get assistance to fit it.  The plaque for the playground fence has arrived. TW was not impressed it has been returned.  TW has ordered another plaque from a local company.  Flooding on the A56 near the swing bridge. Highways and the landowner have looked at the issues and there is a good probability of this being rectified.  The bench at the bus stop is beyond painting. Will be added to the next agenda.</p>	<b>TW</b>
25/8	<p><b>Public Participation:</b>  None.</p>	
25/9	<p><b>Village Groups:</b>  <b>Speed watch:</b> Have been active and have sent reports to the PCSO. TS asked TW to get the PCSO to do speed surveillance on a Sunday morning as large number of speeding motorbikes most weekends.  <b>Residents Group:</b> 3 members of the residents group gave an update.</p>	<b>TW</b>

	<p>The residents group need help to organise the Autumn Fayre. TW create a poster for the noticeboard &amp; website.</p> <p><b>Sunflower competition</b> will be judged at the August Bank Holiday – prizes to be the same as last year (£25/£15 &amp; £10 plus photo) – SR to look for a sunflower shaped trophy.</p> <p><b>Scarecrow Competition</b> discussed – SR to take this forward. Same prizes as the sunflower completion, with allowable costs of £40 authorised from the events budget.</p>	<p><b>SR</b></p> <p><b>SR</b></p>
<b>25/10</b>	<p><b>Accounts/Financial:</b></p> <p><b>Receipts &amp; payments:</b> see appendix 1</p>	
<b>25/11</b>	<p><b>Clerks Report:</b></p> <p>Defib pads ordered. The battery now needs replacing – ordered. TW to fit on arrival.</p> <p>Defib guardian will add clerk as a back-up for updating the defib to the Circuit.</p> <p>4 hours overtime for year-end procedures. Agreed by PC – to add to the May payroll.</p> <p>N Greenwood to assist in putting the Tommys in place. He will invoice for time.</p> <p>Precept received is £600 below what was requested due to admin error between TW &amp; CWAC.</p> <p>Too late to address the issue.</p>	
<b>25/12</b>	<p><b>Asset Maintenance:</b></p> <p><b>Playground:</b></p> <p>Quotes for the fencing have been received and sent to the insurance company.</p> <p>Replacement of the full length of fence is £3430 plus VAT. Clerk has tried to obtain other quotes but getting contractors to come out is proving difficult. With a minimum of £700 from the insurance company the actual cost is under £3k. Council <b>resolved</b> to suspend the Financial Regs and accept the quote.</p> <p>TW to instruct the contractor.</p>	<p><b>TW</b></p>
<b>25/13</b>	<p><b>Planning:</b></p> <p>No planning applications received since the last meeting.</p> <p>No planning decisions notified since the last meeting</p>	
<b>25/14</b>	<p><b>Internal Audit Report:</b></p> <p>Deferred to next month.</p>	
<b>25/15</b>	<p><b>Exemption Certificate:</b></p> <p>Deferred to next month.</p>	
<b>25/16</b>	<p><b>Annual Governance Statement:</b></p> <p>Deferred to next month.</p>	
<b>25/17</b>	<p><b>Accounting Statements:</b></p> <p>Deferred to next month.</p>	
<b>25/18</b>	<p><b>Provision of Public Rights:</b></p> <p>Deferred to next month.</p>	
<b>25/19</b>	<p><b>Items for Next Agenda:</b></p> <p>AGAR forms. Bus stop bench. Playground fence update.</p>	
<b>25/20</b>	<p><b>Date of Next Meeting:</b> Wednesday 4<sup>th</sup> June 2025</p>	

Appendix 1.

## SWPC PAYMENTS & RECEIPTS

07/05/2025

### **Payments ratified or for approval**

<b><i>Payee</i></b>	<b><i>Details</i></b>	<b><i>Amount</i></b>
Chalc	Membership 25-26	£143.91
Payroll	April	
Clerk	Expenses March - April	£72.74
Chip hosting	Website	£135.00
Bizzi Bee	Mowing March-April	£450.00
Refund clerk	Tommys - RBL	£350.00
Zurich	Insurance	£507.00
Refund clerk	flowers (CA)	£30.00

£1,688.65
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### **Income Received**

Precept	£16,000.00
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