SUTTON WEAVER PARISH COUNCIL

Minutes of Sutton Weaver Parish Council meeting held on Wednesday 2nd September 2025 at St Peter's Church Hall, Sutton Weaver

Start time 7 pm

	Present : Cllr Brian Starkey (Chair) (BS), Cllr Tony Spencer (TS), Cllr Simon Richards (SR), Cllr Jacky Hancock, (Vice Chair) (JH), Rob Hancock (RH), Cllr Gerry Jemitus (GJ)	Ву:
	4 Members of the Public (MOP) In attendance: Clerk-T Whitlow (TW) Ward Councillor Lynn Gibbon (7.15-7.45pm) PCSO Niel Flanagan	
25/58	Apologies for Absence were received from: Cllr Hannah Bullock, Ward councillor Phil Marshall (PM)	
25/59	Declarations of Members' Interests: None	
25/60	Minutes: Minutes of the Parish Council meeting on 2 July 2025, were approved as a true and accurate record and signed by the chair.	
25/61	Police Update: PCSO informed the PC, in light of the recent vandalism at the playground that he would pay particular attention to the area when on duty. TW asked if Cheshire Police could ask Runcorn Police to also be involved as the playground is nearer to them. PCSO thought this was a good idea and will raise with his sergeant. Members of the public are reminded that they need to report any incidents to the police, as this in itself increases police activity in the area, if no reports received the police presence will be low.	
25/62	Ward Councillor Update: LG reported on: Locality meeting. Planning Enforcement issues in various parishes due to lack of staff. Local Plan Consultation has now ended. Draft report will be 12 months. Until the new plan is adopted LPA will continue to work under current planning regulations. Devolution – full council meeting next week Northwich Town Centre – LG is raising a formal complaint on H&S grounds due to the poor condition of the pedestrian walkways.	
25/63	Matters arising / Actions from Previous Minutes: Letters to residents regarding overgrown hedges have been issued. Properties whose hedges remaining uncut will be reported to CWAC.	TW
25/64	Public Participation: None – see Village Groups & Playground	

25/65	Correspondence: None that is not an agenda item or has been circulated to council.	
25/66	Village Groups: Speed Watch: Have been active again over the last month and have sent numerous reports to the PCSO. They have one more volunteer who has been fully trained. Autumn Fayre: They need more volunteers. Saturday 13 th September. TW has added this to Facebook. Risk assessments in place, bouncy castle fully compliant.	
25/67	Accounts/Financial: 1. Receipts & Payments: Approved. See appendix 1 2. Bank Reconciliation: Approved. See appendix 2 3. Noted NALC has issued the revised national pay rates for all staff, backdated to 01.04.25.	
25/68	Clerks Report: Gov.uk domain Website and emails to be changed to suttonweaver-pc.gov.uk in the next week. The hosting company are currently downloading all the email accounts. Members budget request for the Gazebo's for the village fete was successful, £300 received.	TW
25/69	Asset Maintenance: Playground: The playground has suffered another spate of vandalism. Playground is currently closed due to H&S issues. Discussed at length with the MOP's The toddler equipment has been wrecked beyond repair by mindless vandalism. Future of the playground discussed. Resolved PC voted with the backing of the MOP's to keep the playground functioning. Resolved Damaged equipment to be removed for the present, and playground reopened. TW to liaise with contractor. Playground will be closed throughout December & January as generally unfit weather to use it. Opening times through autumn/winter to be 10am-4pm. 2 more volunteers to open/close gates. Two residents bordering the playground will call the police if they see any further groups of youths there in the evenings. One resident has agreed to have motion lights on their property overlooking the playground to try to alleviate the gathering of the youths. The PC are enormously grateful for this. TW to arrange with the resident. Insurance claim initiated for the trim trail but quotes coming in are very expensive. To ask locally for further quotes. Ward councillor LG to look at the possibility of a streetlight being installed on the carpark area as a further deterrent of ASB. Bus Stop Bench: TW has followed up the street licence for the bench, but it has not been actioned yet by CWAC. TW to follow up again before the next meeting.	TW LG
25/70	Planning: No planning applications received since the last meeting. No planning decisions notified since the last meeting	
25/71	New Policies: IT Policy, Biodiversity policy and Internet Banking Policy all reviewed, no amendments. Resolved to adopt these polices. TW to add to website.	TW

25/72	Policy Review: Dignity at Work. H&S Policy. Zero Tolerance. Freedom of Information. Bullying & Harassment. Complaints Procedure. Discipline & Grievance & Volunteer Policy all reviewed. No amendments. TW to update the policy schedule and add to website.	TW
25/73	Items for Next Agenda: Bus stop benches. Playground update.	
25/74	Date of Next Meeting: Wednesday 1st October 2025	

The meeting closed at 8.25pm

Signed:

Date:

Appendix 1.

SWP	C PAYMENTS &	RECEIPTS	
03/0	9/2025		
Paym	ents ratified or fo	r approval	
Date	Payee	Details	Amount
R	Bizzi Bee	July invoice	£450.00
R	Refund TW	Net nerd gov.uk domain	£24.00
Α	Refund TW	Gleaves -Barrier tape	£8.99
Α	Gleaves	plants	£8.10
R	Residents group	donation to fayre	£300.00
Α	Bizzi Bee	August Invoice	£385.00
Α	clerks expenses	July-August	£66.45
R	Residents Group	Refund of Gazebo's	£289.96
			£1,532.50
Incon	ne Received		
	Zurich	Insurance claim -fence	£1,771.93
	CWAC	Members Budget	£300.00
			£2,071.93

Appendix 2.

BANK RECONCILLIATION	<u>27.08.25</u>		
Barclays Community A/C	£743.13		
Barclays Premium A/C	£30,799.59		
Total	£31,542.72		
CASH BOOK RECONCILIATION			
Barcalys Community B/F	£1,314.71		
Barcalys Premium B/F	£22,196.20		
Total B/f 01.04.25	£23,510.91		
Receipts to date	£19,119.10		
Expenditure to date	£11,087.29		
Balance	£31,542.72		