

# SUTTON WEAVER PARISH COUNCIL

## Members of the Parish Council

You are summoned to the Meeting of Sutton Weaver Parish Council to be held on Wednesday 3<sup>rd</sup> October 2025, at 7pm at St Peters Church Hall, Sutton Weaver, for the purposes of transacting the business set out in the agenda below.

Members of the public and press are invited to attend unless a confidential item (Part B).

Yours sincerely T Whitlow Clerk to Sutton Weaver Parish Council 25/09/2025

## AGENDA

1	Apologies	With explanations
2	Declarations of Interest:	<i>Councillors are reminded of the need to update their register of interests. To declare any personal, pecuniary and/or prejudicial interests in terms on the agenda and their nature. (Councillors with pecuniary and/or prejudicial interests must leave the room for the relevant items). Parish and Town Councillors are reminded that if they receive any gifts or hospitality in excess of the value of £25, they are to provide written notice to the Local Monitoring Officer</i>
3	Minutes:	To approve the Minutes of the Parish Council meetings held on 3 September 2025.
4	PCSO/Police:	To receive an update from the PCSO/Police
5	Ward Councillor:	To receive a report from the ward councillors on local issues.
6	Matters Arising:	Matters arising from previous minutes – if not an agenda item.
7	Public Participation:	Members of the public may comment or raise questions regarding matters affecting the Parish which may be added to the following meeting agenda.
8	Correspondence:	To review and note correspondence of consequence received since the last meeting.
9	Village Groups:	1. To receive a report from the village speed watch group. 2. To receive any updates from village/volunteer groups.
10	Account/Financial:	1. To approve the bank reconciliation as at 26.09.25 2. To approve the payment schedule to date of meeting. 3. To approve the second quarter cash book (Cash book remains a confidential item under GDPR)
11	Clerks Report:	To receive a report from the clerk (if not agenda items.) For information purpose.
12	Playground Review:	1. To receive an update on the playground. 2. To consider replacement equipment for the playground.
13	Asset Maintenance:	Bus Stop Benches: to review the purchase of.
14	Planning:	1. To review planning applications notified from LPA up to 03.09.25 and resolve comments to be made/ratify comments under delegated authority. 2. To note any LPA decisions and enforcements notified from LPA.
15	New Policy:	To review and amend or adopt the following new policy: Document Retention Policy.
17	Items for Next Meeting:	Items for inclusion on the next agenda.
18	Date of Next Meeting:	Proposed – Wednesday 5 <sup>th</sup> November 2025
19	Staffing	<b>Part B. Confidential Item. Public &amp; press are excluded</b> 1. Resolve to take item to confidential item. 2. Clerks annual pay review as per contract.